



Silent Auction Donation Form

www.erf.org – All proceeds benefit the Odum Fund for Student Travel

Completed forms may be submitted to: CERFauction@gmail.com, or via fax: 401-782-3030

(Attn: Autumn Oczkowski), by **September 18th, 2015** to reserve your spot in the auction showcase (one donation per form).

CERF is a 501(c)3 not-for-profit organization. Federal Tax ID# 26-1424697

FOR INTERNAL USE ONLY

Item # _____	Storage: _____
Donation receipt _____	

A letter of acknowledgment for your tax records will be sent after the event.

Contact Information

Donor Name		Contact Name (if donor is a business)		
Address		City	State	Zip
Phone (<input type="checkbox"/> office <input type="checkbox"/> home <input type="checkbox"/> mobile)		E-Mail Address (so we may e-mail you a donation receipt)		

Suggested Item Title This title will be printed on the auction bid sheet

Estimated Value - Donor is responsible to state fair market value per IRS regulations. Donation is tax deductible to extent allowed by law.

\$ _____

Item Description This description will be printed on the auction bid sheet. If you are submitting a package/collection of items, please list each item included. Describe quantity, color, size, condition. For art, include: media, original, limited edition, reproduction, framed/unframed, etc.

Comments to the Auction Committee (e.g. suggested minimum bid, display suggestions, special instructions, etc.; continue on back if needed)

<input type="checkbox"/> Gift certificate attached (expiration date: _____) Expiration will be on Nov. 12, 2016 (1 year) unless specified above	<input type="checkbox"/> I have made arrangements with a CERF Auction Committee member for item delivery or pickup.
<input type="checkbox"/> I will deliver my item to the CERF conference Note: ALL items must be received at the Conference Registration area by the CERF auction committee no later than noon (12:00 pm PST) on Sunday Nov 8, 2015. If you are unable to meet this deadline, please ship your item in advance of the conference (see box on right) or make other arrangements with an Auction Committee member.	<input type="checkbox"/> I will ship my item to the CERF Auction Committee Note: All shipping costs must be paid by the donor and items must be received at the address below by Thurs. Oct. 29, 2015. Please include a copy of this form with your item (for tracking purposes) and send to: Sarah Biegel, Attn: CERF Auction; NOAA/NMFS West Coast Region, 1201 NE Lloyd Blvd, Suite 1100, Portland, OR 97232

No items can be returned, even if not sold, unless arrangements are made prior to the conference.

Thank you for your donation to benefit CERF Students.