



CERF 2019 SILENT AUCTION DONATION FORM

All proceeds benefit the Odum Fund for Student Travel

Please submit completed forms to CERFaction@gmail.com by **21 October, 2019** to reserve your spot in the auction showcase (one donated item per form).

The auction team really needs the requested information. If you are form-averse, email us and we'll arrange a time to chat on the phone. We like questions, too!

CERF is a 501(c)3 not-for-profit organization. Federal Tax ID# 26-1424697

Contact Information Acknowledgment for your tax records will be sent after the event.

Donor Name		Contact Name (if donor is a business)		
Address		City	State	Zip
Phone <input type="checkbox"/> office <input type="checkbox"/> home <input type="checkbox"/> mobile)		Email Address (so we may email you a donation receipt)		

Suggested Item Title This title will be printed on the auction bid sheet

Estimated Value - Donor is responsible to state fair market value per IRS regulations. Donation is tax deductible to extent allowed by law.

\$

Item Description This description will be printed on the auction bid sheet. If you are submitting a package/collection of items, please list each item included. Describe quantity, color, size, condition. For art, include: media, original, limited edition, reproduction, framed/unframed, etc.

Comments to the Auction Committee (e.g. suggested reserve/lowest acceptable bid, display suggestions, special instructions, etc.; continue on back if needed)

Link for more information about the product Is there an Internet site where potential bidders can see or find out more about your donated item(s)? Links will be used to promote items in advance of the conference.

Gift certificate attached (expiration date: _____) Expiration will be on 8 November, 2020 (1 year) unless specified otherwise.

My item will be delivered to the CERF conference
Note: ALL items must be received at the Conference Registration area no later than 3pm EST on Sunday, 3 November, 2019. To make other arrangements, please email CERFaction@gmail.com. We will help!

I will ship my item to the CERF Auction Committee
Note: All shipping costs must be paid by the donor and items must be received by Thursday, 31 October, 2019. Please email CERFaction@gmail.com for further details.

No items can be returned by mail, even if not sold, unless arrangements are made prior to the conference.

Thank you for your donation to benefit CERF Students!